Dear Employer,

Dixie State University (DSU) is excited to announce our annual Career & Internships Fair being held on February 9th, in the Gardner Center Ballroom from 10 am to 2 pm. Last year we had a terrific turnout and expect an even better turnout this year. As always, we appreciate your support and look forward to seeing you again.

**Career Fair Information:**

**Fee:** Includes breakfast and lunch for two representatives, a skirted table, two chairs and parking. Additional representatives will be $15.00 each.

- Early Bird Registration Fee (Before January 15th) = $130.00
- Non-Profit Early Bird Registration Fee (Before January 15th) = $65.00

- Late Registration Fee (After January 15th) = $150.00
- Non-Profit Late Registration Fee (After January 15th) = $75.00

**Table Assignments:**

Table assignments and prime location (including the option of electrical outlets) will be assigned on a first come first serve basis. Spots will fill up quickly. As students and employers enter the Employment Fair, they will receive a map that will outline where the companies are located.

**Registration**

Registration will be done through Career Connections / Career Services Operations (CSO) database.

**First time registration on Career Connections / CSO**

If your company has never registered on Career Connections, you will have to make a profile. You will not be able to immediately sign up for the career event upon completion of your profile. In an effort to protect our students, we have to approve your profile before you can register for the event. You will receive an email that states you have been approved and will then be able to register for the career event.

[https://myinterfase.com/dixie_career/contactregistration.aspx](https://myinterfase.com/dixie_career/contactregistration.aspx)

Please call or email if you have any questions.

**If your company is already registered through Career Connections / CSO**

Login to CSO with the following link. Once you have logged in, click on the Career Events menu. The DSU 2016 Career and Internship Fair will be listed.

[https://myinterfase.com/dixie_career/employer/home.aspx](https://myinterfase.com/dixie_career/employer/home.aspx)

Thank you,

Ali Threet, Director of Career Services
435-879-4469