Attendees:
Mace Jacobson – President Elect
Ken Richmond – Past President
Andrea Brown – President Elect
Carole Hulet – 1st year Board Member
Jordan Sharp – 2nd year Board Member
Chris Gifford – 2nd year Board Member
TJ Griffiths – Communications Officer
Arlene Sewell – Secretary
Sylvia Bradshaw

Excused:
Jackie Freeman – 1st year Board Member

Items of Business:
ESA Luncheon: Outline of Agenda for luncheon presented by President Elect
- Welcome, President Williams to say a few words.
- Announcement of upcoming Staff Evaluation System Orientations (Sept 17- at 2:00, Sept 25- at 1:00, both in the Zion Room)
- Welcome/Orientation Committee will present
- Committee lists will be highlighted and available.

Discussion on board having a “get involved attitude”, wearing red, and marketing ESA during the luncheon. Time turned over to Andrea to present the outline that she and Carole worked on.

Andrea presented on mission statement and goals. Presentation at luncheon will be on revised Mission Statement on:
- What we do,
- Why should we be involved
- How we can be involved.

Revised Goals with:
- Voice, climate, and Professional Development.

With revision, clarifications need to add committees such Awards and Social Events Committee.
Discussion of having a list of ESA Employees and committees to join. Important to identify what areas are not able to be involved so we can help them attend and be involved.

Main Objectives this year are:
1) Compensation Committee - chaired by Sylvia.
This month for UHESA a google document is being shared amongst institutions with links to policy regarding compensations.
2) Educating ESA members as to what ESA is and what it can do for them.

New Committees
Welcome and Social Events
Communication and Promotion

Revised Committees
Scholarship changed to Professional Development Committee
**Action Items:**
Committee chairs to put together introduction of their committee to Andrea by next Wednesday. Professional Development Committee to research other institutions on what they are doing for professional development.

Ken motion to adjourn meeting, Jared second, and passed.

Next Meeting: October 8th at 11am