Minutes
Dixie State University Classified Staff Association Board Meeting
Wednesday, September 10, 2014 | 10:00A.M. | Jennings Conference Room

Present
Sylvia Bradshaw, Kathleen Briggs, Michele Tisdale, Jill Tobler, Deb Millet, Robyn Whipple, Fred Thomas, Aaron Porter, Nikki Smith

Absent
Brent Stanworth

Excused
Jack Freeman, Felica Griswold

Information Items

1. Welcome
2. Review of Minutes
   a. Approved by email
3. University Council Review
   a. New buildings (Burns Offices, Dixie Towers, Physical Ed)
   b. New sponsored programs at DSU funded by grants
   c. President Williams wants plentiful participation in creating the strategic plan for the future. Please be involved!
4. UHESA Report
   a. Create a Fact Book for UHESA organizations which will include comparisons to policies, institutional benefits, etc. Review USHE data bank, common definitions.
   b. Define the relationship with the Regents. Request a representative to be part of the UHESA council.
   c. Meet UHESA at each campus. Each staff association board take a more active approach to include non-board members.
   d. Each staff association board should work on ways to educate the staff on their campus about their staff association, the purpose, and the strategic plan of their organization.
   e. UHESA is working on a new logo, tag line, website, and social media presence.
5. Salaries & Benefits Committee Proposal
6. Staff Performance Evaluation
   a. Please try to attend one of the information meetings for full-time staff on September 17th from 2-3pm or September 25th from 1-2pm.

Action Items

7. Board Reorganization
   a. Congratulations to Sylvia Bradshaw who has accepted a new job. Sylvia’s new job falls under Exempt Staff so she will no longer be able to serve as our President. Based on the CSA by-laws, Jack Freeman, former President-Elect, will become the President and this will serve as his term in that position. Based on the by-laws the new President has elected Deb Millet as the President-Elect for fiscal year 15. Sylvia motions that the Board
accept Deb’s appointment. Kathleen Briggs seconds. Motion passed unanimously. To fill Deb’s empty position as Board Member and chair of the Wellness Committee, Sylvia will send out an email soliciting nominations from the general membership. Deb and Nikki Smith will field the nominations and then put together an election email.

8. Fall Social
   a. The fall social is scheduled for September 25th from 12-1:30pm in the Cottam Room. The board would like to have the President and President-Elect greeting members as they entered. After some discussion, Sylvia motions that Jill get 130 t-shirts in various sizes printed with Classified Staff Association – The Heart of Dixie to be handed out to members as they arrived.

9. Name Change
   a. The Exempt and Classified Staff Associations would like to combine under an umbrella type name with two branches. Staff Council is among the favorites suggested during the CSA meeting.

10. Other
    a. Next Meeting: October 8, 2014, 10am, Jennings Conference Room. Possibly to be combined with the ESA

11. Adjourn