

Dixie State University Policy

111 Staff Association



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I. Purpose

- 1.1 The purpose of the Staff Association (SA) is to represent the staff and to collaborate with administration, Faculty Senate and all members of the Dixie State University (DSU) community.

II. Scope

- 2.1 The SA membership consists of all full-time and part-time staff (non-faculty) of DSU with the exception of the DSU President and those who directly report to the president (excluding Executive Assistant(s)), Contracted Services Employees and Student Employees.

III. Definitions

- 3.1 *Membership* - All full-time and part-time staff (non-faculty) of DSU with the exception of the DSU President and those who directly report to the president (excluding Executive assistant(s)), Contracted Services Employees and Student Employees.
- 3.2 *Executive Board* – The following elected officials comprise the Executive Board of SA officers: President, President-Elect, Past President, Secretary, Treasurer, Communications Officer and eight (8) board members.

IV. Policy

- 4.1 Membership in the SA is automatic for qualifying members, upon successful hire and first date of employment with DSU.
- 4.2 DSU's President and administration recognize the SA as a representative body for University staff.

- 4.3 The Staff Association (SA) represents the staff to the administration of Dixie State University, and promotes open communication and collaboration between SA, Faculty Senate, and all members of the University community. The SA strives to improve the working conditions, benefits, salaries, and professional status of its members. The SA strives for excellence through service to the University community and is committed to assisting DSU in implementing and achieving its mission and goals. The SA encourages professional development and training opportunities for staff.
- 4.4 Staff will be permitted, with prior supervisory approval, release time to attend SA committee and general meetings.
- 4.5 The SA President and SA President-Elect will represent the staff as voting members of the University Council.
- 4.6 Staff Association compensation will mirror the Faculty Senate compensation structure.
- 4.7 The SA may use University equipment and facilities, at reasonable times, for their activities, provided they are not otherwise in use.
- 4.8 The SA will be governed by the approved Constitution and Bylaws of the organization, which can be found on the Staff Association webpage.

V. References

- 5.1 Utah Board of Regents R223-3 Policy

VI. Procedures

- 6.1 Refer to DSU SA Constitution and Bylaws (<https://sa.dixie.edu/>)

VII. Addenda – N/A

Policy Owner: University President
Policy Steward: Staff Association

History:

Approved 10/27/95

Revised 05/04/01

Revised 01/27/06

Revised 09/22/17