

# Dixie State University Policy

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## 610 Elimination of Academic Program



### I. Purpose

- 1.1 Program eliminations impacts students in profound ways, requiring that they change their plans, remain enrolled for a period longer than anticipated, or leave the University altogether. In recognition of these profound effects, the University shall adhere to high standards of ethics and integrity whenever it eliminates programs. The University shall ensure that students are informed, that negative impacts are minimized, and that appropriate adjustments are offered to affected students (reference Policy 371 Faculty Termination).

### II. Definitions

- 2.1 "Academic Program": For the purposes of this policy, an academic program is a set of courses having a coherent curricular design and leading to a degree or contributing in a substantial way to a degree. Thus, academic programs are either degree programs (forming the basis for a certificate, associate, or baccalaureate degree) or non-degree programs (contributing to degree programs, but not constituting degrees themselves). Single courses may be eliminated through the curriculum change process (602 Curriculum Approval and Revision).

### III. Procedures

- 3.1 The President of the University with the approval of the institutional Board of Trustees is authorized to eliminate academic programs or occupied academic positions consistent with the institution's strategic plan and/or financial exigency. The President, or the President's designee, shall conduct procedures for an in-depth review to inform and guide decisions on these matters, ensuring that affected students are treated ethically.
- 3.2 Before degree programs are eliminated, the University shall ensure that the following conditions are met:
  - 3.2.1 All recruitment and new enrollment for the program will cease upon approval of the Board of Trustees.
  - 3.2.2 The program's elimination is adequately described in University publications and communications to the public.

- 3.2.3 The University has a viable plan to provide all students currently enrolled in the program all appropriate courses and services that they need to complete the program's requirements.
- 3.2.4 No student currently enrolled in the program is required to pay tuition or fees in excess of the amount that would have been charged had the program continued.
- 3.3 Before non-degree programs are eliminated, the University shall ensure that the following conditions are met:
  - 3.3.1 If the program constitutes the only way to fulfill a curriculum requirement, either the curriculum requirements will be appropriately adjusted, or other courses offerings will be provided to allow students to complete their requirements in a timely manner.
- 3.4 Student responsibilities: Under this policy, students bear certain responsibilities to communicate and coordinate with the University and its administrators. Upon learning of a proposed program elimination, impacted students should immediately communicate their needs and concerns to the dean who oversees the program to facilitate the University's planning. Also, when the University presents a plan to provide appropriate courses, students must take those courses when they are offered.

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Policy Owner: VP Academics/Provost

History:

Approved 5/2/03